



TUITION AND FEE AGREEMENT
Year 2019-2020

NEW STUDENT

For all new students, a onetime non-refundable registration fee and a \$200 tuition deposit is due at the time of registration. The tuition deposit will be applied against your August tuition payment.

The annual supply fee of \$150 is due in **July**.

Upon your child's enrollment, you will receive two copies of the Tuition Fee Agreement. One copy must be signed and returned, the other is for your records. The Tuition Agreement outlines the tuition payment schedule (date and amount due). Please note that the tuition is due on the **1st of each month**. This is the only payment notice you will get from the school. If any other fees are incurred, a bill will be issued. A late fee of \$20 will be assessed if the tuition is not paid within 10 days of the due date. A cancelled check is your only receipt.

Checks are made payable to:

First Step
240 Wolfpit Road
Wilton, CT. 06897

Federal Tax ID number for childcare reimbursement: 20-1143033

For parents using credit card for payment, there is a convenience fees incurred at the point of transaction.

Cancellation policy

This contract is effective upon acceptance by the school. If your child will not be attending the school in the fall after the deposit has been received by First Step, written notice should be given to the school on or before June 1st. If notice is given after that date, the deposit will be forfeited.



Tuition Fee Agreement
Year 2019-2020

Child(ren): _____

- I have read the First Step Parent Handbook and agree to comply with all policies and procedures.
I have read the First Step Parent Handbook and agree to comply with all policies and procedures except as noted below and discussed with the provider:

- I agree to pay the monthly tuition fees for my child(ren), _____ outlined below for the school Year 2019 -2020. Please check all the appropriate options.

Programs

_____ 2 days - 2's program \$ 3500 per year OR _____ \$ 400 per month, August - April
_____ 3 days - 3's program \$ 4940 per year OR _____ \$ 560 per month, August - April
_____ 4 days - 4's program \$ 5650 per year OR _____ \$ 640 per month, August - April

TOTAL: _____ per year /month

Monthly payments are due by the 1st of each month. After the 10th of the month a late fee will be incurred. The amount reflected above is your only reminder for payment (August - April). A separate bill will be issued for any additional fees that may be incurred.

Please sign both copies. Return one to the school and keep the other for your records.

Parent/Guardian Signature _____ Date _____

Address: _____
(Street) (Town) (State) (Zip)

Parent/Guardian Name _____ Tel: _____ Email: _____



Tuition and Fees 2019-2020

Registration Fee for new student \$ 100
Annual Supply Fee (due in July) \$ 150

All above fees are non-refundable.

Tuition deposit due upon registration \$ 200

2's Program - 9:15 a.m. to 12:15 p.m. Ratio: 1:4

2 Days \$ 400 per month Aug - April
Monday/Wednesday \$ 3500 per school year

3's Program -9:15 a.m. to 1 p.m. Ratio: 1:6

3 Days \$ 560 per month Aug - April
Monday/Wednesday/Thursday \$ 4940 per school year

4's Program - 9:15 a.m. to 1 p.m. Ratio: 1:7

4 Days \$ 640 per month Aug - April
Monday through Thursday \$ 5650 per school year

Note: The 3's and 4's programs have been extended to 1 pm and parents will have to provide lunch.